

# **Graphic Design Intern**

Position: Remote Graphic Design Intern - Freelance

Location: Fully Remote/Off-site

Status: Freelance

Estimated Duration: Ongoing Starts: Within a Couple Weeks

Compensation: DOE

\*\*Please note: This is a part time role estimated to be about 5- 10 hours per week! This role is fully remote. You must be able to work off of your own equipment!\*\*

## Description:

The Feels is seeking highly motivated, detailed oriented, and ambitious individuals who are passionate about Arts and Community, to help plan, promote, and execute upcoming events + strategic initiatives. Interns can expect to gain experience in art showcases, event planning, fundraising, and non-profit community led projects. The ideal candidate would be able to commit 5-10 hours of remote work per week. Dates/times are flexible, as well as internship start and end dates, and can be arranged around the individual's schedule.

### The Graphic Design Intern will be responsible for:

- Creating visual assets for website and social media
- Email banner, fliers, and event program creation
- Merch design
- Understanding and utilizing the brand's current guidelines, style guides, fonts, colors, etc. to inform your creative process
- Meeting weekly with the internal team to discuss projects and priorities as well as review feedback

#### The ideal Graphic Design Intern must:

- Have strong Adobe Creative Suite experience
- Be willing to execute on specific tasks and take direction and feedback from the internal team
- Enjoy working in a collaborative environment and be a team player
- Have strong written and verbal communication skills
- Be able to balance multiple projects at the same time

#### Qualifications:

As a remote position (and occasionally on site for events), all applicants must have their own working computer to perform this internship. The ideal candidate is passionate about art, community, detail-oriented, creative, eager to learn, and a self-starter. Additional qualifications include:

- Excellent written and oral communication skills
- Proficiency in Adobe CC (InDesign, Illustrator, Photoshop and others)
- Proficiency in MS word, excel, and powerpoint
- Knowledge of social media channels: Instagram and Facebook
- Commitment to our mission

Our organization has a hyperfocus on serving the BIPOC community. We strive to create a safe and inclusive space for our team and the artists we represent. If you believe this will be a good fit for you and meet the criteria, please reply directly to this email:

<u>careers@thefeelsfoundation.org</u> with a link to your portfolio and attach your resume. Tell us why you are qualified for this opportunity (2-3 bullet points, including your strengths/skill set as they pertain to this role), and let us know your availability to interview or start.

We apologize in advance if we're unable to connect with you in person regarding this position. We get quite a few responses, but we are committed to reviewing and evaluating each applicant's qualifications.

Best wishes!

The Feels 1143 MLK Jr. Way, Mailbox 14 Seattle, WA 98122

View additional job opportunities at <a href="https://www.thefeelssea.com/careers">www.thefeelssea.com/careers</a>